

MEETING NOTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
REGIONAL COMMUNITY NETWORK WORKING GROUP

January 7, 2008
MAG Office
302 North First Avenue
Phoenix, Arizona

ATTENDEES

Debbie Albert, Glendale, Co-chair
Lydia Warnick, ADOT
Jennifer Brown, FHWA
Marshall Riegel, Phoenix
Debra Bieber, Chandler
**Ajay Joshi, Gilbert
George Frangos, Phoenix
George Archuleta, Mesa
Deanna Townsend, KHA

Ron Amaya, Peoria
Israel Lopez, Maricopa County
Ryan Gish, ADOT
David Haines. Kimley Horn
Craig Chenery, MAG
Audrey Skidmore, MAG
Sarath Joshua, MAG
Kiran Guntupalli, MAG
Leo Luo, MAG

**Participated via telephone conference call.

I. Welcome

The meeting was commenced at 8:30 a.m. by Audrey Skidmore. All working group members introduced themselves.

2. Report on RCN Phase IA

Lydia Warnick of ADOT provided a brief update on Phase IA of the RCN project. Lydia stated that for Phase IA PS&E conduit fiber project that the interduct and fiber at Phoenix Sky Harbor Rental Car Center is completed. She added that there is still existing fiber to test and fiber waiting to be delivered.

For the Active Electronics project, the scope was submitted to four vendors: Accuvant, Compel, ITS Engineers and Worldwide Technologies. Compel and ITS Engineers responded to the scope. Questions of clarification have been submitted to both vendors for further review.

David Haines provided clarification on how Tempe and Scottsdale could be connected to the RCN.

3. RCN Governance

Audrey Skidmore provided an update on the governance structure to be recommended for the project. The structure under evaluation is similar the one currently used for the MAG 911 system. This will allow decisions such as adding new services to be approved in a faster time frame. Audrey received comments from David Haines and George Frango. The next step is to take the draft to the ITS and TAG committees for review.

4. Consultant support for Roles and Responsibilities document

Sarath Joshua announced that an on-call consultant will be utilized to help draft the Roles and Responsibilities document. Sarath identified qualifying firms to complete the draft, including PBS and J and Transco. Sarath recommended an independent party review the draft. Working group members in attendance agreed with Sarath's proposed approach for hiring on-call consultants, TransCore and PBS&J, to help finalize the Roles and Responsibilities document

5. Discussion items for next meeting

Subjects for discussion include an update on the project and Consultant selection for the Roles and Responsibilities document and task prioritization.